

CLAXTON & SAND HUTTON PARISH COUNCIL

To all members of the Council

You are hereby summoned to attend the Parish Council Meeting of Claxton & Sand Hutton Parish Council to be held in Sand Hutton Village Hall on Monday 14 July 2025 at 7.30p.m. for the purpose of transacting the following business.

Gill Gimes

Clerk to the Council

AGENDA

1. Apologies for Absence

- a) To receive apologies for absence given in advance of the meeting
- b) To consider the approval of reasons given for absence

2. Declaration of Interests

To record declarations of interest in items on the agenda

3. Minutes

To confirm the minutes of the meetings held on Monday 19 May 2025

4. To discuss matters arising since previous minutes:

- HMRC penalties & interest
- Overpayments to previous Parish Clerk

5. Public Questions and Participation

6. Planning

- To report and make relevant recommendations on new planning applications:

ZE25/00658/CAT	Crown reduce to a height of 5 metres and crown thin by 50% 3 No. Leylandi trees Holderness House Main Street Claxton YO60 7SD
----------------	--

7. Parish Matters

To receive matters raised by members:

- Approval for signature on agreement with BT adopting telephone box in Sand Hutton.
- Future use of telephone box in Sand Hutton
- Feedback on NYCC Local Plan consultation
- Approval of expenditure of no more than £200 from ring-fenced CLASP funding. Balance of £1,455 currently held.

8. Financial Matters

- i) To discuss matters raised with/by Parish Clerk/Responsible Financial Officer:

- Accounts for the year 2025-26

- Payment Approval

Members are asked to confirm the following payments:

26/008 Parish Clerk expenses for stationery £28.97
26/010 Parish Clerk PAYE refunded April £50.00
26/011 HSBC bank charges £5.00
26/012 Parish Clerk May salary £200.58
26/014 Hire of Village Hall for 2025-26 £87.50
26/015 Parish Clerk May salary underpayment £50.00
26/016 HSBC bank charges £5.00
26/017 Information Commissioner's Office annual registration £47.00
26/018 Parish Clerk June salary £250.53

Members are asked to approve the following payments:

N.T Fargher grass cutting 2025-26 £462.00
BT adoption of telephone box £1.00

9. Policies

- Approval of Standing Orders
- Approval of Financial Regulations

10. Meeting Dates 2025-2026

Future dates of the Parish Council meetings:

15th September
17th November
19th January 2026
16th March 2026
18th May 2026

All Parish Council meetings will commence at 7.30pm